

FAMILY AND FRIENDS COUNCIL



MEETING MINUTES

DATE:

Wed, Sept 3, 2025

TIME:

4:30-6:05 pm

CHAIR

Maureen Sly-Havey

IN ATTENDANCE

12 family members; Jen Powley invited and was unable to attend so Suzy Gardner attended in her place, guest Michaela McClymont

Meet and Greet of Management Staff:

Michaela McClymont, Director of Recreation attended. Updated FFC on full staff now in recreation department with 1 staff full time for each home area (total of 4 FT staff); 1 part time staff and 3 casual. Kourtney is now the lead hand for recreation department. They have had several recent successful events: June BBQ; Hawaiian Day; petting zoo; use of courtyard for taking residents outside. The Dairy Queen donated ice cream treats. McGregors Produce and the Robinson family donated corn on the cob for

APPROVAL OF MINUTES

Minutes of May 7, 2025 approved as circulated

residents. A smudging ceremony will be held on Sept 29th. Oktoberfest event will take place on Sept 24th with food and music. A group is going to the Sens game on Oct 13th. The recreation staff also do 1:1 visits with residents who don't go out of rooms. If you have any questions, ideas or suggestions, please email Michaela. If you are interested in having volunteers visit your resident, contact Marjorie Kelly.

OLD BUSINESS

A. Quality scorecard: Deferred until Nov meeting

B. Review of Objectives: Nothing has changed since May meeting.

C. Treasurer's Report: Current bank balance is \$7,117.83.

D. Family BBQ: we raised \$875 from the raffle tickets for the gift basket at the family BBQ. Lorraine Sly won the basket and donated it back to staff. Suzy Gardner divided the basket and 4 staff members won gifts.

E. Emergency Plan: Ellie Holmes is FFC rep on this committee. They are actively working on practicing emergency codes. There has been a sign out sheet set up on each home unit so that if you are taking your resident off the unit, you sign them out and back in. This is to better track residents in case of an emergency.

NEW BUSINESS

A. New Treasurer: June McManus has been our treasurer for many years and we thank her for her service. Her husband, Bob, was a resident and he passed away so we are looking for a new treasurer. Duties are to keep up the books, attend FFC executive meetings monthly and attend FFC meetings bimonthly as well as do the treasurer report at the AGM. If you are interested, please contact Maureen Sly-Havey.

B. Oktoberfest: discussed with Michaela above.

C. Courtyard cleanup: the courtyard is overgrown with weeds. We need to arrange for a clean up session where family and friends can assist - date to be arranged. Also, Maureen will talk with some landscapers and see if we can get a quote on doing some added work in the courtyard.

D. Remembrance Day: Laurie Kline will be arranging the ceremony on Nov 11th with the recreation staff. If anyone has a resident who was former military or married to former military, please let her know.

E. Sens Game Oct 13/25: It was unanimously agreed that FFC would pay for tickets for residents which is approx \$750.

COLLECTIVE QUALITY ISSUES AND CONCERNS

1. Laundry -some people have complained about bra clasps being broken. Jen Powley is currently doing a trial using mesh laundry bags for bras and will report back in November.
2. Towels/washcloths - new blue towels and washcloths have been purchased for the Grove and will hopefully be less rough.
3. Clothing/shoe allowance - we talked about some residents not having clothing or shoes. Suzy reported that staff is pretty good to identify those in need. If FFC can help in any way, she will report back to us.

ANNOUNCEMENTS

None

COMPLIMENTARY REMARKS

- Kitchen staff is very friendly and food has gotten better
- Odors in the hall for Pine are diminishing
- The phone service has been updated and works well
- Staff is coming up with creative ways to distract patients ie using a stroller for a resident to push instead of them pushing other patients

EVALUATION OF TODAY

- None noted

NEXT MEETINGS

Nov 5, 2025 4:30 pm - 6:30 pm in Conference Room at the Grove.

Dec 3, 2025 will be AGM at noon hour with luncheon provided

