

**ARNPRIOR REGIONAL HEALTH**  
Meeting of the Board of Directors  
September 21, 2023  
**Minutes**

**PRESENT:** Cathy Jordan, Chair, Oliver Jacob, Colleen MacPhee, Robin Sully, Rick Holock, Borys Koba, Pete Kenny  
**STAFF:** Leah Levesque, Raeline McGrath, Janice Dunn, Dr. Florin Padeanu, Jeff Letourneau, Andrea McClymont  
**GUESTS:** AdvantAge Ontario: Lisa Levin, ARH Foundation: Terry Wright & Ben Gardiner  
**REGRETS:** Curtis McGrath, Beth Ciavaglia, Jenny Buckley  
**RECORDER:** Christine Waite

**1.0 CALL TO ORDER** - The meeting was called to order at 16:52 hours.

**2.0 LAND ACKNOWLEDGEMENT** - Land acknowledgement statement was read by Pete Kenny.

**5.0 PROFESSIONAL DEVELOPMENT**

**5.1 ADVANTAGE ONTARIO GUEST SPEAKER LISA LEVIN**

Lisa Levin, CEO of AdvantAge Ontario was introduced to the members and spoke about the role of AdvantAge Ontario in Advocacy and Education in the Long-Term Care (LTC) sector.

Trends and information addressed included:

- Staffing challenges and home having to continue to utilize Agency staff
- Impact of Bill 124 on operational budgets
- LTC sector remains underfunded
- Construction subsidy not sufficient for many projects to move ahead
- Bill 124: for 3 years non-profit organizations have been restricted to annual increases of 1%.

Cathy Jordan thanked Lisa Levin for meeting with the Board and expressed confidence in AdvantAge Ontario's role in advocacy for LTC.

*Lisa Levin left the meeting.*

**3.0 APPROVAL OF AGENDA**

**MOTION #1**

Moved by: Oliver Jacob

Seconded by: Borys Koba

Be it resolved that the Board of Directors accepts the agenda as presented.

Motion was carried.

**4.0 DECLARATION OF CONFLICT OF INTEREST**

Members were asked to declare any conflict of interest; none declared.

**5.0 PROFESSIONAL DEVELOPMENT (Con't)**

**5.2 ADVANTAGE EDUCATION - SCHEDULE OF MODULES**

The schedule of AdvantAge education sessions was circulated in the meeting package for information.

**5.3 ADVANTAGE ONTARIO - INTRODUCTION TO LTC GOVERNANCE**

A discussion regarding the Introduction to LTC Governance module took place.

- Positive feedback was shared regarding the introduction to the requirements of LTC Governance.

**6.0 CONSENT AGENDA**

**6.1 BOARD OF DIRECTORS MEETING:**

- Minutes of the Board meeting June 22, 2023
- Minutes of the Post AGM Board meeting June 22, 2023
- Minutes of the Special Board meeting August 2, 2023

## **6.2 RESOURCES PLANNING AND AUDIT COMMITTEE:**

- DRAFT Minutes of the RPAC meeting September 5, 2023
- 2023/24 Resources Planning & Audit Committee Workplan

## **6.3 EXECUTIVE COMMITTEE:**

- Minutes of the Executive Committee May 8, 2023
- DRAFT Minutes of the Executive Committee June 12, 2023
- DRAFT Minutes of the Executive Committee September 5, 2023
- 2023/24 Executive Committee Workplan
- Executive Committee Terms of Reference

## **6.4 ARH AUXILIARY REPORT**

## **6.5 CEO & CFO COMPLIANCE REPORT**

### **MOTION #2**

Moved by: Robin Sully

Seconded by: Oliver Jacob

Be it resolved that the Board of Directors approve the consent agenda items as circulated.

Motion carried.

## **7.0 ITEMS FOR APPROVAL\ENDORSEMENT**

### **7.1 2023/24 BOARD ANNUAL WORKPLAN**

The 2023/24 Board Annual Workplan was circulated in advance of the meeting for approval.

The purpose of the Annual Workplan is to ensure the required duties of the Board are carried out by the Directors.

### **MOTION #3**

Moved by: Rick Holock

Seconded by: Oliver Jacob

Be it resolved that the Board of Directors accepts the 2023/24 Board Annual Workplan as presented.

Motion Carried.

### **7.2 ADMIN ON CALL EXECUTIVE TEAM COMPENSATION**

A review of the changes to the Admin On-call process which took place in November 2022 was provided.

### **MOTION #4**

Moved by: Borys Koba

Seconded by: Rick Holock

Be it resolved that the Board of Directors accept the recommendation of the RPAC and approves 1 lieu day per week of Admin on Call coverage, to a maximum of 5 lieu days per year, for the Executive team as recognition for the additional hours provided as Admin On call effective April 1st, 2023.

Motion carried.

## **8.0 ITEMS FOR DISCUSSION**

### **8.1 GROVE EXPANSION UPDATE**

Jeff Letourneau reviewed the Grove expansion project to date.

- After extensive collaboration between ARH, the Architectural firm and the Construction Manager, costs were prohibitive to the viability of the project.
- Management met with the Assistant Deputy Minister of Health
- If a more favourable funding model becomes available ARH may be better positioned to move forward with the project
- Notice of project cancelation was provided to the construction manager
- The community was informed via social media of the board's decision to not move forward with the projects

## **8.2 BRIEFING NOTE: IRM FRAMEWORK BI-ANNUAL PRESENTATION DISCUSSION**

The IRM Framework was explained in a briefing note included in the package.

- For increased visibility, the Integrated Risk Management items will be included as part of the consent agenda under each reporting committee in future board packages.
- An education session will be scheduled for Directors and Committee Representatives to review how the IRM Framework is developed, tracked, and monitors actions taken to mitigate risk.

## **9.0 ITEMS FOR INFORMATION**

### **9.1 CHAIR REPORT**

The Chair of the Board report was circulated in the board package.

In addition, Cathy Jordan provided the following updates:

- Leah Levesque was congratulated for graduating from the Rotman Institute of Corporate Directors.
- A well-attended and pride-filled staff appreciation event took place on the 19<sup>th</sup> of September, showcasing the accomplishments of ARH and the many remarkable staff members.
- OHA hosted a Members Call to share the Fall Preparedness Strategies

### **9.2 CEO REPORTS**

The President and CEO Reports for June, July, and August 2023 was circulated board package. Leah Levesque noted:

- The impact of Bill 124 reopeners has been significant, and the Ministry of Health and Ministry of Long-Term Care have committed to supporting organizations as they deal with the incremental costs associated with the arbitrated decisions.
- Meetings have been taking place with a Physician Task group to address the linkage of the lease agreements and Hospitalist coverage.
- The OHT met in June and September, there are discussions about future areas of focus such as Youth Mental Health.

### **9.3 COS REPORT**

Dr. Padeanu had to leave the meeting in advance of his report but will provide the board with a comprehensive update at the next scheduled board meeting. Leah Levesque confirmed no matters required the attention of the board at this time.

### **9.4 ARH FOUNDATION REPORT**

Ben Gardiner informed the group the Foundation is currently focused on the CT Scan campaign, as outlined in the ARH Foundation report circulated in advance of the meeting.

- 62% of the funds have been raised
- December 2<sup>nd</sup> the campaign will be announced at a memorial fundraising walk.

Foundation Chair, Terry Wright expressed his appreciation to Leah Levesque and Cathy Jordan for their mentorship and support. Additionally, it was announced that Melanie Adams has begun working with the team to develop a new strategic plan.

## **10.0 NEXT MEETING OF BOARD OF DIRECTORS**

November 23, 2023 Grove Boardroom

## **11.0 ADJOURNMENT**

Business being complete the meeting was adjourned at 18:20

---

Leah Levesque, Secretary

---

Cathy Jordan, Chair