

ARNPRIOR REGIONAL HEALTH
Meeting of the Board of Directors
February 17, 2022

MINUTES

PRESENT: Cathy Jordan, Donna Anderson, Jenny Buckley, Barbara Darlow, Oliver Jacob, , Barbara Kieley, Dr. Susan Kurian, Susan Leach, Leah Levesque, Doug MacCrae, Curtis McGrath, Robin Sully,

REGRETS: Tyler Pirie (leave of absence), Erin Stitt-Cavanagh, Mark MacGowan

GUESTS: Dr. Christine Schriver Brad Hilker, Janice Marks, Ben Gardiner, Nick Pasquino, BLG, Heather Pessione, BLG, Kees Pouw, iSecurity, Dr. Christine Schriver, Brenda Donnelly (Recorder)

1.0 Call to Order

The Chair called the meeting to order at 1635 hours with a quorum present. Cathy Jordan shared her reflections on all that has happened since the last Board meeting in November.

Dr. Christine Schriver was thanked for her work as the former ARH Chief of Staff. Leah Levesque virtually presented her with a photograph of ARH on behalf of the Board.

Dr. Schriver expressed her appreciation and left the meeting at 16:40

2.0 Approval of Agenda

MOTION #1

Moved by: Barb Darlow
Seconded by: Donna Anderson
That the agenda be accepted as presented.

MOTION CARRIED

3.0 Declaration of Conflict of Interest

Members were asked to declare any conflict of interest; none declared.

4.0 Education

1. Collaborate Governance

Nick Pasquino and Heather Pessione from BLG presented on Collaborative Governance in the era of OHT's and set the stage for discussions on strategic planning providing some legal background and framework on duties of a public hospital.

The presentation, which was included in the meeting package, addressed several key points.

Nick Pasquino and Heather Pessione were thanked and excused from the meeting at 17:25

2. Next Steps: Strategic Planning

A briefing note on Collaborative Governance and its impact on Strategic Planning was included in the meeting package and identified key issues as the Board moves forward with the strategic planning exercise. Members were invited to think of opportunities for integration and partnerships and how to prepare for the strategic planning process.

Ms. Jordan proposed that the Strategic Planning Committee have representation from Board members and asked for volunteers who are interested to reach out to her. Ms. Jordan shared several themes to keep in mind as the strategic plan is being developed (Board role regarding advocacy, reflect diversity and equity, OHT and governance, engagement capable organization, health system lens, close look at community and stakeholder engagement, recognizing the current environment).

5.0 Move Meeting In-Camera (Cyber security)

Moved by: Oliver Jacob

Seconded by: Curtis MacGrath

That the meeting move to in-camera

MOTION CARRIED

6.0 Move Meeting Out of In-Camera

Moved by: Oliver Jacob

Seconded by: Doug MacCrae

That the meeting move out of in-camera

Motion Carried

Mr. Pouw was thanked and left the meeting.

7.0 Consent agenda

Ms. Jordan asked Directors if anyone wished to have an item under the consent agenda removed for further discussion. There were no items removed.

The following matters were then presented under the consent agenda for Board consideration:

1. Board Minutes: November 18, 2021
2. Quality Committee Minutes: January 13, 2022
3. Grove/Seniors Village Committee Minutes: January 25, 2022
 - Terms of Reference Update
4. RPAC Minutes: December 9th 2021 and January 31, 2022
 - Terms of Reference Update
 - Signing Approval Authority Policy
 - Investments Policy
 - Perquisites
5. Governance Committee Minutes: February 3, 2022
6. ARH Auxiliary Report
7. ARH Foundation Report
8. CEO, CFO and Administrator compliance Report
9. Next regular Board meeting – Thursday, April 21, 2022

MOTION #2

Moved by: Robin Sully

Seconded by: Oliver Jacob

Be it resolved that the Board of Directors accepts the consent agenda items as listed.

MOTION CARRIED

8.0 Chair's Report

Ms. Jordan referred to the report, included in the meeting package, which covered events over the past few months. There were no questions.

9.0 President and CEO Report

Leah Levesque provided highlights of the CEO Reports for January and February 2022.

Brad Hilker provided a summary of the mitigation strategy should the Ministry not provide funding for lost revenues. A more detailed report will be included at the next RPAC meeting.

10.0 CEO 100 Day Plan Update

Leah Levesque reviewed the CEO 100-day plan which was distributed to Directors in advance of the meeting. Cathy Jordan and Donna Anderson continue to meet with Ms. Levesque to review accomplishments and update the plan leading up to the April performance review and goals setting for the coming year.

11.0 Board Chair – 6 Month Evaluation

Donna Anderson reported that 9 Directors had provided feedback for the Board Chair evaluation. Information was shared with Cathy Jordan. A full year review will be conducted at the end of June.

12.0 Business Arising From the Minutes

Janice Marks followed up with Maggie Harbert (Auxiliary President) to review the volunteer application process and now have a streamlined process. The requirement for hepatitis vaccination for volunteers has been removed.

13.0 Items for Discussion/Approval/Endorsement:

13.1 Governance Board Recruitment Process and Policy

Jenny Buckley provided a high-level report outlining the annual Board recruitment process. As a first step, in early March, Board members will be asked to declare their intent to return to the Board for 2022/23.

13.2 RPAC HHR Plan

Barb Kieley reminded members that at the last Board meeting, Directors approved up to \$200,000 for the first year of a three-year investment in Health Human Resources to support strategies to address current HHR challenges. The 2021/22 year has focused on laying the groundwork to support the initiatives that will target recruitment, retention and skill development of staff.

The Board is asked to approve funding for the second year of the initiative. As the plan is implemented, measurable results as included in the HHR Risk Assessment framework are anticipated.

Moved by: Robin Sully

Seconded by: Oliver Jacob

The ARH board of Directors approve up to \$200,000 for FY22/23 from the investment fund to support Health Human Resources Support

MOTION CARRIED

13.3 LSAA Declaration of Compliance Declaration

MOTION

Moved by: Barb Darlow

Seconded by: Oliver Jacob

That the ARH Board of Directors authorizes the Board Chair to sign the LSAA a Declaration of Compliance for January 1, 2021 – December 31, 2021 .

MOTION CARRIED

Ms. Jordan noted that in future, approvals related to the LSAA, MSAA and HSAA will be reviewed by RPAC before being presented to the Board for consideration.

14.0 Move Meeting In-Camera (Labour Relations and Physician Issues)

MOTION #5

Moved by: Donna Anderson

Seconded by: Oliver Jacob

that the meeting moved in-camera at 1800 hours.

MOTION CARRIED

15.0 Move Meeting Out of In-Camera

MOTION #7

Moved by: Doug MacCrae

Seconded by: Curtis

that the meeting move out of in-camera at 1836 hours.

MOTION CARRIED

16.0 Adjournment

The Chair declared that the business of the meeting was completed and adjourned the meeting at 1845 hours

Cathy Jordan, Board Chair

Leah Levesque, Secretary