

ARNPRIOR REGIONAL HEALTH
Meeting of the Board of Directors
November 19, 2020

MINUTES

PRESENT: Donna Anderson, Jenny Buckley, Don Carmichael, Barbara Darlow, Eric Hanna, Oliver Jacob, Cathy Jordan, Barbara Kieley, Dr. Susan Kurian, Susan Leach, Ryan Lunney, Mark MacGowan, Tyler Pirie, Dr. Christine Schriver, Erin Stitt-Cavanagh and Robin Sully

GUESTS: Jacqueline Dow, Dr. Jonathan Fitzsimon, Brad Hilker, Janice Marks, Ben Gardiner, Rujuta Kulkarni, Melissa McDermott, Sharon Ryan - recorder

1.0 Call to order

Barbara Darlow called the video conference meeting to order at 1631 hours with a quorum present.

2.0 Approval of agenda

MOTION #1

Moved by: Donna Anderson

Seconded by: Cathy Jordan

That the agenda be accepted. Motion was carried

3.0 Declaration of Conflict of Interest

Members were asked to declare any conflict of interest; none declared

4.0 Education

4.1 Accreditation Canada - Jacqueline Dow, Client Engagement Lead, Accreditation Canada

Presentation was distributed in advance of the meeting. It provided a broad overview on Accreditation Canada, what it is, the benefits, who is involved, Qmentum program, standards structure and components, Quality Framework, Required Organizational Practices, People Centred Care Standards, and the Governance Functioning Tool.

Discussion followed on the value of the Patient Surveyor. Their primary focus is on patients, families and residents and as a leadership team you want to have the voice of the patient, and the areas where this would be focused would include governance leadership, partners and the community level. The value of having a Patient Surveyor was acknowledged and Susan Leach will gather further information on this.

Accreditation Canada released a toolkit for COVID and Jacqueline agreed to forward to Susan Leach. They have also created an emergency preparedness standard.

Next Accreditation is in the fall of 2022. An education session on the Governance Functioning Tool was suggested as was an education session on emergency preparedness.

Dr. Fitzsimon joined the meeting at 1700 hours.

Ms. Dow was excused from the meeting at 1704 hours.

5.0 Consent Agenda

Ms. Darlow asked directors if anyone wished to have an item under the consent agenda removed for further discussion, none declared.

The following matters were then presented under the consent agenda for Board consideration:

1. Minutes of the last regular meeting (September 17, 2020)
2. Executive Committee: October 7/20; November 3/20
3. Governance Committee: September 23/20; November 9/20 including Role of Governance Mentor for approval
4. Quality Committee: October 14/20
5. Resources Planning & Audit Committee: November 3/20
6. ARH Foundation Report
7. CEO and CFO Compliance Report
8. Next regular board meeting – Thursday, February 18, 2021

MOTION #2

Moved by: Robin Sully

Seconded by: Oliver Jacob

That the Board of Directors approves the consent agenda as presented. Motion carried.

6.0 Business arising from minutes: None

7.0 Items for Discussion

7.1 Strategic Direction: Future direction Renfrew County Virtual Treatment & Assessment Centre

Dr. Fitzsimon, Clinical Co-Ordinator of the Virtual Treatment and Assessment Centre (VTAC) and driving force behind VTAC, provided an overview on this new health care collaborative built as an emergency response to deliver continued health care services to the people served by Renfrew County during COVID. He identified the key players in the design, development and implementation of VTAC. In his review of the current status he acknowledged there is strong support among key players for VTAC to continue beyond the pandemic. He stated he feels a strong sense of responsibility to VTAC and his role in it and prefers that ARH be at the center of VTAC, and further that the role of VTAC's Medical Lead should be a salaried part-time physician position.

Ms. Darlow thanked him for his presentation and the role he has played in VTAC. She acknowledged there have been discussions on the complexities of ARH having a salaried part-time physician. The matter is currently being reviewed by legal counsel.

A general discussion and questions/answer period followed. Dr. Fitzsimon was excused from the meeting at 1747 hours.

Sub Committee report on areas of focus

The findings of the sub committees review of the 9 areas of focus included in the Santis environmental scan of board opportunities were distributed in advance of the meeting. It provided the status on each area of focus and proposed next steps. A focus group session with the Board and Board Retreat will be held in January

7.2 Board Leadership Succession Planning

This is the last year of Ms. Darlow's term as Board Chair and she welcomed any interested directors to come forward and have a fulsome discussion with her on the position and asked that they let her know by mid to end of December. Donna Anderson's term as Vice-Chair also ends in June and any directors interested in this position are also welcome to come forward. The Vice Chair has stated she is willing to stay on another year if the incoming Board Chair wishes.

8.0 Items for Approval

8.1 Terms of Reference Seniors Village/Old Grove Repurposing Ad Hoc Committee

The terms were distributed in advance of the meeting. Following discussion and review of the supporting documentation, it was:

MOTION #3

Moved by: Erin Stitt-Cavanagh

Seconded by: Ryan Lunney

Be it resolved that the Board of Directors accepts the Terms of Reference of the Seniors Village/Old Grove Repurposing Ad Hoc Committee as presented. Motion carried.

9.0 Items of information/discussion

9.1 COVID-19 Update

Susan Leach and Dr. Schriver provided an updated that addressed the following:

- Enhanced surgical endoscopy program, 1 day/week extra
- Surgical partnership with QCH to address surgical backlog
- Looking to expand essential caregivers for other patients, i.e. dementia, to meet social and spiritual needs
- Resilience building training with management team
- Continue to respond to regional and provincial direction in this COVID environment including numerous policy/directive updates
- Regional focus with ALC patients awaiting LTC in hospital; push to take repatriation from other areas
- Committed to assist with IPAC (Infection Prevention and Control) to the nursing home but also to retirement homes Islandview and The Villa.

9.2 President and CEO Report

Further to the report which was distributed in advance of the meeting. Brad Hilker also provided an update on Grove funding, recasting the staffing complement and work on the occupancy plan requirements. Janice Marks touched on the status of work underway on the Employer of Choice goal.

9.3 Three Rivers OHT Update

North Rideau Health Alliance OHT & Three Rivers OHT met for potential partnership discussions and they have expressed their interest in joining the Three Rivers OHT; it was suggested however that the interim name be changed to Fours Rivers OHT to reflect the Rideau River.

There was also a meeting held with Lanark County OHT Steering Committee, with the outcome being the majority of its members selecting the Lanark Leeds and Greenville as a preferred affiliation.

It is expected that Three Rivers OHT, with the North Rideau Health Alliance OHT, can proceed with the completion of a full application following the provision of a status update to the Ministry.

10.0 Move meeting in camera for Confidential Labour Relations and Physician Issues

MOTION #4

Moved by: Tyler Pirie

Seconded by: Oliver Jacob

that the meeting moves in camera at 1830 hours. Motion carried

12.0 Move meeting out of in camera

MOTION #6

Moved by: Oliver Jacob

Seconded by: Tyler Pirie

that the meeting moves out of in camera at 1839 hours. Motion carried

13.0 Special announcement to make: HART award

Barbara Darlow congratulated Dr. Christine Schriver and presented her with this year's HART award acknowledging Dr. Schriver's tireless work during COVID, her dedication and compassion, leadership and open mindedness.

14.0 Adjournment: Meeting adjourned at 1842 hours on a motion by Robin Sully seconded by Barbara Kieley.

Eric Hanna, Secretary

Barbara Darlow, Chair